**LOCATION:** BPAP Office

**CLIENT:** Mr. Florentino Dulce

**AGENDA:** Product Development

**MEMBERS PRESENT:** Joy Federico**,** RJ Cruz**,** Francis Fajardo**,** Paolo Luces, Phil Peralta**,** Dayanara Simon

**Is the project too complex?**

* Not really. Volume wise, there is a lot. But scope wise, not really. Its just that some information are not necessarily capturable immediately. Do not expect that the project delivery will build of those forms because they are busy. **That is why the best bet is to try to coordinate with Ma'am Reli because it all goes back to M&E.**
* As far as the prototype, you are able to build the prototype of the database. Design the forms. The methodology of Accenture is quite developed.
* Even though the work we are going to do is not going to be used in school, you have to digitize the forms. Because it is easier to design the forms. At the very least. Kung sa inyo nanggaling iyon, hindi na tayo mag-eedit.
* If you are looking at timelines. Ok si sir soon. However, they need to capture these data early on. A lot of the data is fragmented. Thus, they want to arrange it into a logical forms. Dept server BPAP can probably provide.
* System Assumptions – only 1 of the 2

1. An Input through the internet.
2. And a batch processor -> Send files to the batch processor, para mas madali. Because you are able to set the fields, the batch processor can easily do it. And hindi mag stall or kung mag stall man, it is easy to spot

**The System Requirements/functionalities**

* Simple Administration
  + Backup and restore
  + Administration without touching the base code or using the MySQL terminal on command line
* Manual Input
  + Batch Processor
    - For the manual input of data forms
  + Simple reports/querying
* Notification feature for BPAP PMs and On-Campus-Personnel
  + Includes a dashboard
  + An interface similar to prodvms.azurewebsite.net
* Guest accounts (View-only)
* Admin Account (full-edit)
* User Accounts (select-edit)
  + “Add users” feature
* Visual Reports (graphs)
* Password hardening, root access to SQL hardened
* Confirmations before batch process

**3 layers of prepared ness**

* Direct input
* Batch processing
* Templated form of direct line of input.

**Checklist for activities completed?**

* Pwede yon.
* In theory, if this school would take adept of gcat, there has to be a way to verify that not necessarily a direct input.
* Notification not real time but should be timely.

**DFD? Separate it by program?**

* Separate the flow diagrams. How deep should we go? Three layers down is already alright. **LEVEL 2**. :))
* Almost all of the boxes should have tables.
* **Enablers are different. Kasi those who train for adept are part of edulynx. So there could be redundancy**.
* Preferrably,PDF for any form of output na should be unedited, CSV to edit and piping it to another process.

**LOGS**

* Logs should be per entry. You can enable separate logs for separate admins.When people tell you it's different per school, they are thinking na different product are installed. There should be probably a way to note it. Example, on the SUC side, put a long string 255 so that there is a way to capture that for notation.  Just add fields na lang or columns that allow  us to do a simple capture or notation.
* There is a chance na there is a different name/course code. So we need to think make sure that we are get that information.
* You have to have another table that matches the name of the SMP and the nomenclature.
* Contact sir Doy and Jopat in terms of validity of the process.

**Something to take note of:**

* THE LFA is BIBLICAL in proportion to us.
* A lot of the data capture ail happen 2014. Training na next week. The next major training will happen this summer. So during summer, jan lang magkakaroon ng data to capture. However, meron na ring data sila mam lea dahil may na capture na sila noon pa.
* May reporting up to 180 days. Mircosoft SQL.
* UI DOESN"T have to be complicated but it has to capture reporting.
* About data capture, assume batch processor and batch processing coming from us. We cannot expect the schools to run full implementation.
* The system that sir doy showed, the problem is that it captures information during the generation of the class list but people dropout. SO they should be captured after enrolment.
* Sir Doy: [florentinodulce@bpap.org](mailto:florentinodulce@bpap.org)
* Don't use any logos unless necessary. Give sir until the end of october.
* A lot of the forms there are critical from their view but not really to us. BBatch processing of the info from the enablers because a lot of them are part of the third party.
* Do not bother about notifying the students. NO NOTIFICATION FOR STUDENTS.
* SIR DOY WOULD ALWAYS REFERENCE TO TABLE STRUCTURES. BUt IF you have to, make simple wireframes and things that will tell you how it will look like.